

Enrollment Form



All information must be completed to process form.
Incomplete forms will be returned and not processed.

Employee information				
Employee last name		First name	Middle initial	Social Security number - -
Street address		City	State	Zip code
Home phone () ()	Work phone () ()	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Birth date (month/day/year) / /	
E-mail address	Race/ethnicity (optional) <input type="checkbox"/> White/Caucasian	<input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Black/African American	<input type="checkbox"/> Asian <input type="checkbox"/> Other	Marital status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed
Primary Care Physician (PCP)		PCP address	Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Family information (Your spouse and eligible children you wish to enroll).					
1 <input type="checkbox"/> Spouse	Spouse last name	First name	Middle initial	Social Security number - -	
	Birth date (month/day/year) / /	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	E-mail address		
	Primary Care Physician (PCP)	PCP address	Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Race/ethnicity (optional)* <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other				
2 <input type="checkbox"/> Natural/ Adopted child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other	Family member last name	First name	Middle initial	Social Security number - -	
	Birth date (month/day/year) / /	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	E-mail address		
	School or family member's permanent address		City	State	Zip code
	Primary Care Physician (PCP)	PCP address	Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Race/ethnicity (optional)* <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other				
3 <input type="checkbox"/> Natural/ Adopted child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other	Family member last name	First name	Middle initial	Social Security number - -	
	Birth date (month/day/year) / /	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	E-mail address		
	School or family member's permanent address		City	State	Zip code
	Primary Care Physician (PCP)	PCP address	Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Race/ethnicity (optional)* <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other				

continued >

4	Family member last name		First name		Middle initial	Social Security number - -	
	Birth date (month/day/year) / /		Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		E-mail address		
	School or family member's permanent address			City	State	Zip code	
	Primary Care Physician (PCP)		PCP address			Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Natural/ Adopted child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other		Race/ethnicity (optional)* <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other					

To be completed by employer (form cannot be processed without this information)

Original date of hire	For re-hire employee – Date of re-hire	Effective date
Group number	Subgroup number	
Company name		
Company phone ()	E-mail address	

Please check all applicable boxes	Type <input type="checkbox"/> Union <input type="checkbox"/> Non-Union <input type="checkbox"/> Salary <input type="checkbox"/> Hourly		Retiree <input type="checkbox"/> Early retiree (under 65) <input type="checkbox"/> Retiree (65+) <input type="checkbox"/> Surviving spouse	
	Reason <input type="checkbox"/> New hire <input type="checkbox"/> Open enrollment <input type="checkbox"/> QMSCO <input type="checkbox"/> Other _____ <input type="checkbox"/> New group <input type="checkbox"/> Re-hire <input type="checkbox"/> Loss of coverage (submit proof)			
	COBRA continuation <input type="checkbox"/> 18 months <input type="checkbox"/> 29 months <input type="checkbox"/> 36 months <input type="checkbox"/> Qualifying event date: _____ <input type="checkbox"/> COBRA effective date: _____			
Coverage (as applicable)	Health <input type="checkbox"/> HMO open access <input type="checkbox"/> EPO <input type="checkbox"/> POS open access <input type="checkbox"/> PPO <input type="checkbox"/> IND		PPO network: _____	
	Dental <input type="checkbox"/> Single <input type="checkbox"/> Family <input type="checkbox"/> High <input type="checkbox"/> Low	Vision <input type="checkbox"/> Single <input type="checkbox"/> Family <input type="checkbox"/> High <input type="checkbox"/> Low	CEH <input type="checkbox"/> HRA <input type="checkbox"/> HSA <input type="checkbox"/> HBCA <input type="checkbox"/> HBC <input type="checkbox"/> HBCI	
	Health option (if applicable) <input type="checkbox"/> High <input type="checkbox"/> Mid <input type="checkbox"/> Low		Life Life amount \$ _____ Short-term disability \$ _____ AD&D \$ _____	

Authorization

Your signature is needed to let us know that you will abide by an insurance policy, a Certificate of Coverage, an Explanation of Coverage, or a Summary Plan Description that applies to our coverage.

Employee signature	Today's date
X _____	
Employer signature	Today's date
X _____	

For internal use

Contract number	Initials	Date

Employee Name: _____

SSN: _____

<p>5</p> <p><input type="checkbox"/> Natural/Adopted child</p> <p><input type="checkbox"/> Stepchild</p> <p><input type="checkbox"/> Other</p>	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender		E-mail address
	<input type="checkbox"/> Male <input type="checkbox"/> Female			
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address		Are you a current patient?
<input type="checkbox"/> Yes <input type="checkbox"/> No				
Race/ethnicity (optional)*				
<input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other				
<p>6</p> <p><input type="checkbox"/> Natural/Adopted child</p> <p><input type="checkbox"/> Stepchild</p> <p><input type="checkbox"/> Other</p>	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender		E-mail address
	<input type="checkbox"/> Male <input type="checkbox"/> Female			
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address		Are you a current patient?
<input type="checkbox"/> Yes <input type="checkbox"/> No				
Race/ethnicity (optional)*				
<input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other				
<p>7</p> <p><input type="checkbox"/> Natural/Adopted child</p> <p><input type="checkbox"/> Stepchild</p> <p><input type="checkbox"/> Other</p>	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender		E-mail address
	<input type="checkbox"/> Male <input type="checkbox"/> Female			
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address		Are you a current patient?
<input type="checkbox"/> Yes <input type="checkbox"/> No				
Race/ethnicity (optional)*				
<input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other				
<p>8</p> <p><input type="checkbox"/> Natural/Adopted child</p> <p><input type="checkbox"/> Stepchild</p> <p><input type="checkbox"/> Other</p>	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender		E-mail address
	<input type="checkbox"/> Male <input type="checkbox"/> Female			
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address		Are you a current patient?
<input type="checkbox"/> Yes <input type="checkbox"/> No				
Race/ethnicity (optional)*				
<input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other				
<p>9</p> <p><input type="checkbox"/> Natural/Adopted child</p> <p><input type="checkbox"/> Stepchild</p> <p><input type="checkbox"/> Other</p>	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender		E-mail address
	<input type="checkbox"/> Male <input type="checkbox"/> Female			
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address		Are you a current patient?
<input type="checkbox"/> Yes <input type="checkbox"/> No				
Race/ethnicity (optional)*				
<input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other				

Employee Name: _____

SSN: _____

10 <input type="checkbox"/> Natural/Adopted child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		E-mail address
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address	Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Race/ethnicity (optional)* <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other			
11 <input type="checkbox"/> Natural/Adopted child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		E-mail address
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address	Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Race/ethnicity (optional)* <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other			
12 <input type="checkbox"/> Natural/Adopted child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		E-mail address
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address	Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Race/ethnicity (optional)* <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other			
13 <input type="checkbox"/> Natural/Adopted child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		E-mail address
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address	Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Race/ethnicity (optional)* <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other			
14 <input type="checkbox"/> Natural/Adopted child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		E-mail address
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address	Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Race/ethnicity (optional)* <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other			

Employee Name: _____

SSN: _____

15 <input type="checkbox"/> Natural/Adopted child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		E-mail address
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address	Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Race/ethnicity (optional)* <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other			
16 <input type="checkbox"/> Natural/Adopted child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		E-mail address
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address	Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Race/ethnicity (optional)* <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other			
17 <input type="checkbox"/> Natural/Adopted child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		E-mail address
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address	Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Race/ethnicity (optional)* <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other			
18 <input type="checkbox"/> Natural/Adopted child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		E-mail address
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address	Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Race/ethnicity (optional)* <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other			
19 <input type="checkbox"/> Natural/Adopted child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other	Family member last name	First Name	Middle Initial	Social Security number
	Birth date (month/day/year)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		E-mail address
	School or family member's permanent address			
	Primary Care Physician (PCP)	PCP address	Are you a current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Race/ethnicity (optional)* <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Black/African American <input type="checkbox"/> Other			